



**EL DORADO CITY COMMISSION – REGULAR MEETING AGENDA
CITY HALL – 220 E. FIRST AVENUE
January 3, 2023 – 5:30 PM**

1. **Call to Order**
2. **Roll Call**
3. **Invocation – Pastor Debbie McCluer, Nazarene Church**
4. **Pledge of Allegiance**

Proclamations and Recognition

5. None

Personal Appearances. Personal appearances are opportunities for organizations or citizens to make special presentations before the City Commission. Such appearances are scheduled in advance of the meeting by calling City Clerk Tabitha Sharp at (316) 321-9100 by 5:00 pm the Tuesday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

6. None

Public Comments. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so when called upon the Mayor. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only; no action will be taken.

7. Chris Hannahs, Kaw Valley Engineering

Consent Agenda (*Consent agenda items will be acted on by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.*)

8. [City Commission Minutes from December 5 and 19, 2022](#)
9. [Special City Commission Minutes from December 14 and 28, 2022](#)
10. [Acceptance of a bid from Key Equipment for the Purchase of a Commercial Refuse Truck for \\$312,104.20](#)
11. [2023 Cereal Malt Beverage Licenses for:](#)
 - a. [Pizza Hut](#) 729 N Main St
 - b. [La Casita](#) 212 E Central Ave
 - c. [Sluggers](#) 115 N Griffith St

Old Business

12. None

Public Hearing

13. None

New Business

14. [Memorandum of Understanding with El Dorado Chamber of Commerce Concerning Use of Civic Center](#)
15. [Appointment of the Vice Mayor](#)

Discussion Items

16. Advisory Board Nominating Committee Process

Reports

17. City Commission and Advisory Board Updates

18. City Manager

Executive Session

19. None

Adjournment

20. Consideration of a motion to adjourn the January 3, 2023 regular meeting

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have three minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

EL DORADO CITY COMMISSION MEETING

December 5, 2022

The El Dorado City Commission met in a regular session on December 5, 2022 at 5:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Kelly Tetrick, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and Administration Director Tabitha Sharp. Absent: Commissioner Gregg Lewis, City Attorney Ashlyn Lindskog, and City Engineer Scott Rickard.

VISITORS

Mike Holton	220 E 1 st Ave	El Dorado, KS
Jason & Gretchen Patty	1947 SE Bluestem Rd	El Dorado, KS
Phil Benedict	El Dorado Chamber of Commerce	El Dorado, KS
Julie Clements	220 E 1 st Ave	El Dorado, KS
Jay Shivers	220 E 1 st Ave	El Dorado, KS
Kevin Wishart	220 E 1 st Ave	El Dorado, KS
Haley Remsberg	220 E 1 st Ave	El Dorado, KS
Brad Meyer	220 E 1 st Ave	El Dorado, KS
Ken & Carol Huffman		El Dorado, KS
Darcia & Orin Beavers	6860 SW 18 th St	El Dorado, KS
Rodney & Gaylene Reed	412 N Taylor	El Dorado, KS
Joe Haag	220 E 1 st Ave	El Dorado, KS
Dan Davis	1710 E Lakeland Dr	El Dorado, KS
Shane & Chelsea McCoy	831 N Taylor	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the December 5, 2022 meeting to order.

INVOCATION

Father John Lanzrath, St John Catholic Church, opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS & RECOGNITIONS

EMPLOYEE SERVICE AWARDS

- 10 Years - Ken Huffman, Public Works
- 15 Years - Darcia Beavers, Public Works
 - Pat Fountain, Public Utilities
 - Shane McCoy, Fire
 - Jason Patty, Public Utilities
- 20 Years - Rodney Reed, Public Works

PERSONAL APPEARANCE

There were none.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comments.

Susan Sherwood, Trinity Methodist Church, requested that the City Commission review the sign regulations in regards to advertising off site.

Shawna Napoli requested that the City Commission review the annual background check requirement for pit bull owners.

CONSENT AGENDA

Approval of City Commission meeting minutes from November 7 and Special City Commission meeting minutes from November 2, 2022.

Approval of Appropriation Ordinance No. 10-22 in the amount of \$6,952,890.71.

Approval of 2023 Cereal Malt Beverage Licenses for the following locations:

- a. Casey's General Store #1810 – 1310 N Main St
- b. Casey's General Store #3331 – 2627 W Central Ave
- c. Dillons #29 – 700 N Main St
- d. Dollar General Store #2436 – 2408 W Central Ave
- e. Dollar General Store #7072 – 536 N Main St
- f. Jumpstart Central – 1631 W Central Ave
- g. Jumpstart North – 701 N Main St
- h. Quiktrip #310 – 1320 W Central Ave
- i. Sunny Stop East – 301 E Central Ave
- j. Sunny Stop West – 2575 W Central Ave
- k. Two Brothers BBQ – 1701 W Central Ave
- l. Walgreens #10721 – 119 W 6th Ave
- m. Walmart #186 – 301 S Village Rd

Commissioner Leon Leachman moved to approve the consent agenda as presented.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 4 – 0.

NEW BUSINESS

**EL DORADO CITY COMMISSION MEETING
CONSIDERATION OF THE EXCESS SALES TAX COMMITTEE’S
RECOMMENDATION**

December 5, 2022

Excess Sales Tax Committee Chair Dan Davis presented the Excess Sales Tax Committee’s recommendations. He stated that their recommendation was as follows:

East Park Ballfield Improvements		Central Field Improvements	
Concession/Restroom Facility	\$300,000	Concession/Restroom Facility	\$300,000
Fences	\$100,000	Field Fences	\$225,000
Orndorff Bleacher Pad	\$100,000	Scoreboards & Lighting	\$36,000
Scoreboards (Orndorff & Snell Fields)	\$14,000	Backstops & Bullpens	\$24,000
Backstops & Bullpens	\$12,000	Irrigation & Shade Structures	\$25,000
Shade Structures	\$20,000		
ESTIMATED TOTAL	\$546,000	ESTIMATED TOTAL	\$610,000

McDonald Stadium Improvements	
Turf & Mound Replacement	\$315,000
Outfield Fence	\$200,000
Façade Updating	\$150,000
Bleacher Benches	\$100,000
Other Building Improvements	\$96,000
Scoreboard & Backstop	\$45,000
ESTIMATED TOTAL	\$906,000

The excess sales tax committee also requested that a new pergola (\$25,000) and a new slide (\$125,000) be placed at the pool utilizing the Forest Park funds and excess funds set aside for other projects.

Mr. Davis stated while these were the recommendations of the committee. He felt that the committee had not been used as intended this year. He stated that in past years they have had options to choose from and this year he felt that the choice was made for them. He felt that this was not respectful to those who served on the committee.

Mayor Bill Young stated that doing it like we have in the past will not enable the City to do these larger repairs because saving small amounts each year just ends up putting off the projects to the future. He stated that this plan will service the debt for the larger project and also leave additional funds to take care of other projects.

Commissioner Kendra Wilkinson stated that this project is going to benefit many groups including USD 490 and Butler Community College. She stated that the Parks and Recreation Board was very supportive of the project. She stated that this project is very needed, but she also wanted the sales tax advisory board to be supportive of the projects that are taken to them. She stated that the City can't afford to do this project without using the sales tax funds.

Commissioner Kelly Tetrick stated that the projects will not get done without devoting a larger pot of money to them. He stated that many people he talked to were very supportive of this project. He stated that he didn't want the sales tax committee to be upset and understood what it was like to have the Commission disregard a committee's recommendation.

Commissioner Leon Leachman stated that he was concerned about committing future years of excess sales tax funds when they weren't guaranteed.

City Manager David Dillner stated that there are other funds available that will be decreasing what is necessary from the excess sales tax funds. He stated that these funds came from the previous "banks" that the excess sales tax committee created and the savings from other projects.

Commissioner Leachman asked if Mr. Davis would be more comfortable with the project if the committee was able to prioritize the individual parts of each project.

Mr. Davis stated that he believe he would. He stated that prioritizing them would allow them to do smaller portions, but not tie up all of the funds for four years. He stated that he believed that if the Commission wanted to do this project and not allow another option, they shouldn't have called the committee together. He stated that the majority of the committee obviously supported this by providing the recommendation, but he believed there were others on the committee that felt the same as he did.

Mayor Young stated that he appreciated Mr. Davis' candor. He felt that staff are the experts in prioritizing the projects, the Commission determined that the project as a whole was something that needed to be done. He didn't want the committee to feel like they were discounting their opinions and hoped that they would continue to be involved.

Commissioner Kendra Wilkinson moved to accept the recommendation of the Excess Sales Tax Committee.

Commissioner Leon Leachman seconded the motion.

Mayor Young stated that he would like to see a calculation of the excess sales tax with the monthly collection update.

Commissioner Wilkinson asked if they could also be updated on the progress of this project and if staff could include the excess sales tax committee could receive that update.

Administration Director Tabitha Sharp stated that the committee requested that at their last meeting and staff stated that they would keep them updated.

Motion carried 4 – 0.

CONSIDERATION OF A SPECIAL USE PERMIT FOR 1859 TERRACE DRIVE

Jay Shivers, Planning and Zoning Coordinator, stated that the Planning Commission held a public hearing at their October meeting to review a special use permit application to allow an eight-foot fence along the rear property line at 1859 Terrace Drive. He stated that the Planning Commission approved the application unanimously.

Commissioner Kelly Tetrick moved to approve an ordinance for Case No. 22-01-SUP, requesting a Special Use Permit for an eight-foot fence at 1859 Terrace Drive.

Commissioner Kendra Wilkinson seconded the motion.

Mayor Bill Young asked how high a fence could be with an SUP.

Mr. Shivers stated that it could be up to eight feet.

Motion carried 4 – 0.

CONSIDERATION OF A PROPOSAL TO CONTINUE THE UV DISINFECTION UPGRADES AT THE WETLANDS AND WATER RECLAMATION FACILITY

Jason Patty, Public Utilities Director, stated that the proposal is the second phase of the UV Disinfection upgrades. He stated that the equipment from the first phase was installed last week and they will begin operating with it this week.

Commissioner Leon Leachman asked if we have the ability to supply more water to new customers.

Public Utilities Director Patty stated that these are two different items. He stated that he is discussing the waste water plant and believes Commissioner Leachman is referring to drinking water. He stated that they have a three million gallon capacity at the wastewater plant and currently average flows are a little under two million. He stated that wastewater plants have to be built for peak rain events, and that is when they hear the six million gallon capacity numbers.

Commissioner Leon Leachman moved to authorize the City Manager to execute the quote with Environmental Process Equipment Company for the purpose of UV disinfection upgrades at the Wetlands and Water Reclamation Facility.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

CONSIDERATION OF A RESOLUTION AMENDING THE PAY PLAN OF THE CITY OF EL DORADO

Administration Director Tabitha Sharp stated that each year, the Commission reviews the proposed pay schedule for the following year. She stated that this year the changes include:

- Addition of the Administration Director.
- Change in grade for the Human Resources Manager in association with a move to salary vs. hourly.
- Change in title from Police Captain to Deputy Police Chief.
- Addition of the position of Training & Standards Lieutenant.
- Move of the Code Enforcement Officer from the Patrol Officer position to its own position on the scale.
- Changing the schedule to include the 3% COLA given in July of 2022.
- Raising the introductory fire fighter wage to \$14 per hour so that they are more in line with the police department.

Administration Director Sharp stated that the fiscal impact to these changes is negligible. She stated that the 3% COLA had already been included in the 2023 budget. The change to the Human Resources Manager position will cost approximately \$3,000 in 2023, but will save on overtime costs. The fire department change will not cost any extra in 2023 because a 4% merit increase was budgeted for every employee and because they did not all receive the full 4%, there is actually a \$48,000 savings.

Commissioner Leon Leachman asked who determines how high the 457 match goes.

Administration Director Sharp stated that if an employee contributes the full 1%, they receive the 5.74%. She stated that if they contribute less, the City matches what they contribute. She explained that in 2008 or 2009, the City switched to KP&F for Police and Fire. That benefit is a richer benefit than KPERs, and so the Commission at the time gave the additional match to make the benefit more equal for the other employees.

Commissioner Kendra Wilkinson stated that she was concerned that the lower paid employees were less likely to contribute the 1% than the higher paid employees.

Administration Director Sharp stated that the City has very good participation in the program at all levels of the pay schedule.

Commissioner Kendra Wilkinson moved to approve a Resolution amending Resolution No. 2930, which established 2022 salaries and wages paid to various employees of the City of El Dorado and allocated the various funds of said City for the payment of compensation of wages of all City officials and employees.

Commissioner Leon Leachman seconded the motion.

Motion carried 4 – 0.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Commissioner Kelly Tetrick stated that the Library will be hosting and co-hosting several Christmas events.

Commissioner Leon Leachman stated that Experience El Dorado met and they are working on 2023 events.

Commissioner Kendra Wilkinson stated that Parks and Recreation met and they discussed the sales tax proposal. She stated that the Old Fashioned Christmas event was awesome.

Commissioner Wilkinson stated that she had received calls regarding the curb and gutter on Simpson. She asked if there was a reason the new curb and gutter had been torn out.

City Manager David Dillner stated that he wasn't sure, but could find out.

Mayor Bill Young asked if staff could update them on the public comment issues.

CITY MANAGER REPORT

City Manager David Dillner reviewed upcoming events.

EXECUTIVE SESSION

The Executive Session was tabled until the next meeting.

ADJOURNMENT

Commissioner Leon Leachman moved to adjourn the meeting at 6:46 p.m.

EL DORADO CITY COMMISSION MEETING

December 5, 2022

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

EL DORADO CITY COMMISSION MEETING

December 5, 2022

The El Dorado City Commission met in a regular session on December 5, 2022 at 5:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Kelly Tetrick, Commissioner Gregg Lewis, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and Administration Director Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog

VISITORS

Mike Holton	220 E 1 st Ave	El Dorado, KS
Jason Patty	220 E 1 st Ave	El Dorado, KS
Phil Benedict	El Dorado Chamber of Commerce	El Dorado, KS
Alyssa Warner	220 E 1 st Ave	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the December 19, 2022 meeting to order.

INVOCATION

Reverend Stan Marten, First Presbyterian Church, opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PERSONAL APPEARANCE

There were no public appearances.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comments.

There were no comments.

CONSENT AGENDA

Approval of Appropriation Ordinance No. 11-22 in the amount of \$4,851,174.12.

City of El Dorado 3rd Quarter Report and October 2022 Financial Status Report.

Professional Services Agreement with Davis Manley Lane, LLC for the provision of Prosecutorial Services to the Municipal Court.

Boundary Resolution for the Amendment to the City of El Dorado’s Geographic Boundaries.

Commissioner Kendra Wilkinson moved to approve the consent agenda as presented.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 5 – 0.

PUBLIC HEARING

A PUBLIC HEARING TO CONSIDER PUBLIC COMMENTS ON THE PROPOSED BUDGET AMENDMENT TO THE ADOPTED 2022 BUDGET OF THE CITY OF EL DORADO

Mayor Bill Young opened the public hearing.

There were no comments.

Mayor Young closed the public hearing.

NEW BUSINESS

CONSIDERATION OF A BUDGET AMENDMENT TO THE ADOPTED 2022 BUDGET OF THE CITY OF EL DORADO, KANSAS

Alyssa Warner, Finance Director, stated that this is an annual process through which the City can amend the budget should it be necessary to exceed the published budget expenditures. She stated that this amendment will increase the allowable expenditures in the Economic Development Sales Tax Fund, Special Alcohol Program Fund, Refuse Fund, and Compressed Natural Gas Fund by a cumulative \$521,818. These funds have adequate resources to cover the increased expenses.

Commissioner Gregg Lewis moved to approve the amendment to the 2022 Operating Budget in the Economic Development Sales Tax Fund, Special Alcohol Program Fund, Refuse Fund, and Compressed Natural Gas Fund as presented.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 5 – 0.

DISCUSSION ITEMS

**EL DORADO CITY COMMISSION MEETING
EXCESS SALES TAX COMMITTEE RECOMMENDATIONS**

December 5, 2022

Mayor Bill Young stated that the Commission directed staff to present the ball field project to the Excess Sales Tax Committee because we have been unable to provide the funds necessary to do the needed changes to the ball fields. He stated that there were concerns that the proposal would discourage people from voting to renew the sales tax. He stated that he felt the community would still support the sales tax based on all of the other items that it provides such as property tax reduction and street repairs.

Commissioner Kelly Tetrick stated that a member had reached out to him, he said the member had been taken back by what was said at the Commission meeting because the committee had unanimously approved the recommendation. He stated that he felt at first the committee didn't support it, but after more discussion was held, they understood the scope of the project and the majority of the group supported it. He stated that prior to this proposal, the majority of the funds have been spent on Parks and Recreation, just over an extended period of time instead of as a larger project.

Commissioner Gregg Lewis stated that the person that reached out to him felt that we were telling them what to do instead of giving them options. He also stated that they wanted more for the pool.

Commissioner Tetrick stated that the individual who reached out to him didn't want to do much with the pool not knowing what the community was going to opt to do in the future.

Commissioner Kendra Wilkinson stated that she felt that when they understood that the funds required for a pool were going to be more than we could use from the sales tax funds, they understood that it wasn't going to be possible to do that.

Mayor Young stated that he wanted to clarify a few of those things because he didn't think that they had taken that opportunity at the previous meeting. He stated that he appreciated the work of the advisory board.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Mayor Bill Young stated that they had an EFABC meeting last week. The group approved some equipment upgrades. He stated that the administrators work very hard to run that facility each year. He stated that they are going to make some financial changes and move the billing to the City. He stated that they will also be holding their meetings quarterly from here forward.

Mayor Young wished everyone a Merry Christmas and a Happy New Year. He asked everyone to be safe over the next few weeks as the temperatures drop.

**EL DORADO CITY COMMISSION MEETING
CITY MANAGER REPORT**

December 5, 2022

City Manager David Dillner stated that city staff are preparing for the upcoming weather. He reminded citizens that plows will not operate until there is over one inch of snow in order to maintain the condition of the plows and streets.

City Manager Dillner stated that the trash schedules will be changing for the next two weeks. He stated that Monday trash will move to Tuesday and Tuesday's route will move to Wednesday. There will be unlimited trash pickup all next week.

EXECUTIVE SESSION

Commissioner Kendra Wilkinson moved to recess into executive session pursuant to the non-elected personnel exception under K.S.A. 75-4319(b)(1) for the purposes of discussing the City Manager's evaluation and to reconvene the meeting at 6:25 p.m. in the City Commission Room.

Commissioner Leon Leachman seconded the motion.

Motion carried 5 – 0.

Mayor Bill Young called the meeting back to order at 6:25 p.m.

Commissioner Leon Leachman moved to recess into executive session pursuant to the non-elected personnel exception under K.S.A. 75-4319(b)(1) for the purposes of discussing the City Manager's evaluation and to reconvene the meeting at 7:00 p.m. in the City Commission Room.

Commissioner Gregg Lewis seconded the motion.

Motion carried 3 – 0 (Commissioners Tetrick and Wilkinson remained in the conference room).

Mayor Bill Young called the meeting back to order at 7:00 p.m.

Commissioner Kelly Tetrick moved to increase the City Manager's salary by 5%.

Commissioner Kendra Wilkinson seconded the motion.

Mayor Young stated that the consensus of the Commission was that the City Manager was doing a great job and the city is in good shape. He stated that staff are doing a great job.

EL DORADO CITY COMMISSION MEETING

December 5, 2022

Commissioner Gregg Lewis moved to recess into executive session pursuant to the non-elected personnel exception under K.S.A. 75-4319(b)(1) for the purposes of discussing recent non-elected personnel decisions and to reconvene the meeting at 7:15 p.m. in the City Commission Room.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 5 – 0.

Mayor Bill Young called the meeting back to order at 7:17 p.m.

ADJOURNMENT

Commissioner Leon Leachman moved to adjourn the meeting at 7:18 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

EL DORADO CITY SPECIAL COMMISSION MEETING

December 14, 2022

The El Dorado City Commission met in special session on December 14, 2022 at 5:00 pm at 220 E 1st Avenue with the following present: Mayor Bill Young, Commissioner Kelly Tetrick, Commissioner Gregg Lewis, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog

VISITORS

Mike Holton	220 E. 1 st Ave	El Dorado, KS
Jason Patty	220 E 1 st Ave	El Dorado, KS
Haley Remsberg	220 E 1 st Ave	El Dorado, KS
Corey Landreth	Real Life Church	El Dorado, KS
Other representatives from Real Life Church		El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the December 14, 2022 Special City Commission meeting to order at 5:00 p.m.

WORK SESSION DISCUSSION ITEMS

BRANCHES PREGNANCY AND FAMILY CENTER REQUEST

City Manager David Dillner stated that he would like to table this item temporarily, staff received a letter yesterday with some more information and we would like time to review it prior to the Governing Body review.

City Engineer Scott Rickard stated that the historic district was created in order to allow building owners downtown to take advantage of tax credits. He stated that the proposed building is not currently requesting tax credits.

Vice Mayor Kendra Wilkinson asked if the bank at 1st and Main had a similar situation.

City Engineer Rickard stated that it did, the Commission allowed them a variance to move forward with their plan to demolish the older building and build a new one.

City Manager Dillner stated that there will be two conversations, one about historic preservation and one about downtown development. The two do not always work together and the Commission has to decide how best to proceed.

POTENTIAL SALE OF CIVIC CENTER

City Manager David Dillner stated that staff, in doing their due diligence regarding the sale of the Civic Center, has found several items. The first is that the building does not require a

public vote to be sold, the building was not purchased under a vote and was financed with General Obligation Bonds. He stated that the Chamber of Commerce does have an agreement with the City and if they are unable to use the facility, the City will be required to pay them for their investment.

City Manager Dillner stated that staff have provided a profit and loss statement for the Civic Center. He stated that the original document had a few errors due to the change in how the Civic Center revenues and expenses were accounted for, staff have updated that information.

City Manager Dillner reviewed the financial policy as it pertains to the sale of buildings with a value of more than \$50,000. He also reviewed the strategic policies of infrastructure and economic development as they may pertain to the potential sale of the Civic Center. He reviewed the options available to the City Commission.

Commissioner Gregg Lewis stated that El Dorado Inc. is against selling it to the church. He stated that he felt we should slow down the sale.

Commissioner Kelly Tetrick stated that he has talked to a lot of people who think it should be sold. He stated that the market right now isn't the same as it was when the Civic Center was built and there are a lot more options available for rentals.

Commissioner Leon Leachman stated that he doesn't mind slowing down. He wanted to get an assessment from someone besides the County Appraiser. He stated that he also didn't want to leave the church hanging.

Vice Mayor Kendra Wilkinson stated that the calls and e-mails on this have been numerous. She stated that she felt that the church was important, but that we probably needed to do more to determine the value of the building.

Commissioner Tetrick stated that we are one lease or reservation from losing money again. He felt that it was important to know the value, but the people currently demanding a bid process will be upset if we start losing more money again.

City Manager Dillner stated that he is hearing that the Commission would like to have the property appraised. He asked if there was any additional information needed.

Commissioner Leachman asked Pastor Landreth to speak.

Corey Landreth, Pastor Real Life Church, stated that while a meeting space is one issue. Storing their equipment in a trailer in extreme temperature changes is also a problem. He stated that they would like to grow their ministry as well and without a building, they are limited as to what they could do. He stated that they have not made an offer based off the worth of the building, they have made an offer based on what they are able to do.

Commissioner Lewis asked what side of the Depot the Chamber of Commerce would use.

City Manager Dillner stated that they are working on a proposal for the City.

Commissioner Tetrick asked if we knew what the barriers to rentals were.

Administration Director Tabitha Sharp stated that she could only speak to her time as the supervisor of that division. She stated that cost was an issue, the condition/age of the facility, the kitchen is not a full kitchen, size (either too large or too small), availability of caterers, and the availability of more up to date facilities.

GOVERNING BODY EVALUATION

City Manager David Dillner reviewed the governing body’s evaluation of themselves.

ADJOURNMENT

Commissioner Leon Leachman moved to adjourn the meeting at 6:33 p.m.

Commissioner Gregg Lewis seconded the motion.

Motion carried 4 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

EL DORADO CITY SPECIAL COMMISSION MEETING

December 28, 2022

The El Dorado City Commission met in special session on December 28, 2022 at 5:00 pm at 220 E 1st Avenue with the following present: Mayor Bill Young, Commissioner Kelly Tetrick, Commissioner Gregg Lewis, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog

VISITORS

Mike Holton	220 E. 1 st Ave	El Dorado, KS
Jason Patty	220 E 1 st Ave	El Dorado, KS
Steve Waite		El Dorado, KS
Phil Benedict	El Dorado Chamber of Commerce	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the December 28, 2022 Special City Commission meeting to order at 5:00 p.m.

WORK SESSION DISCUSSION ITEMS

GOVERNING BODY CODE OF PROCEDURE

City Manager David Dillner reviewed the proposed governing body code of procedure with the City Commission.

Mayor Bill Young asked if staff could include the language for a public hearing in the agenda so that he can read it before any public hearing.

Mayor Young encouraged the Commission to review the Code of Procedure and they would approve it at a future meeting.

ADVISORY BOARD APPOINTMENTS

City Manager David Dillner reviewed the proposal on advisory boards.

Commissioner Leon Leachman asked if there was something they could look at that would show what advisory boards had done in the past.

City Manager Dillner stated that it wasn't in one document, but staff could put something together.

Mayor Bill Young asked for staff to bring all of the current information on Advisory Boards to the Commission.

CHAMBER OF COMMERCE AGREEMENT

City Manager David Dillner reviewed the amended Chamber of Commerce agreement.

CITY MANGER'S OFFICE REORGANIZATION

City Manager David Dillner proposed a reorganization of his office. He stated that he is already advertising for an Executive Assistant, but would like to create a Management Intern position and an Assistant City Manager.

City Manager Dillner stated that the Management Intern would not only be shared between his and the Finance office, but would also be available for special projects throughout the City. He stated that the Assistant City Manager would be responsible for some strategic initiatives and other projects so that the City Manager can focus on some more employee and community engagement.

ADJOURNMENT

Commissioner Kendra Wilkinson moved to adjourn the meeting at 6:37 p.m.

Commissioner Leon Leachman seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

TO: City Commission
FROM: Brad Meyer, Director of Public Works
SUBJ: Replacement Commercial Refuse Collection Vehicle
DATE: December 14, 2022

Background:

The Refuse department had begun the process of gathering information for the replacement of a 2002 and 2006 refuse collection vehicle. One of these vehicles has been placed back in daily service because of lack of staffing and department reorganization while the other has been a truck used daily for the former recycling program. The trucks were scheduled for replacement in 2022 and 2023 respectively.

The city is a member of Sourcewell, a purchasing group used by local governments to purchase equipment at a discounted cost. Sourcewell provided a bid from Key Equipment for a Leach Alpha III mounted on a 2023 Freightliner M2 CNG which met the commercial heavy duty construction requirements specified in the bid document.

Policy Issue:

The City Commission must consider whether to purchase the refuse trucks.

Strategic Priority:

Fiscal Stewardship – *The City of El Dorado will manage taxpayer resources in a prudent manner by acting as a responsible steward of public resources.*

5. Adopt a fleet replacement plan that provides for the practical replacement of the municipal fleet in a manner that reduces maintenance expenses and avoids disruptions in service delivery.

Alternatives:

The City Commission has the following options:

- Accept the recommendation of staff to purchase the trucks.
- Request more information from staff.
- Deny the recommendation from staff to purchase the trucks.

Fiscal Impact:

Sourcewell provided a bid through Key Equipment for \$312,104.20 per truck for a total of \$624,208.40. The refuse equipment fund and refuse fund have approximately \$800,000 in their fund balance to cover the expense of the two trucks.

Trade-offs:

None.

Staff Recommendation:

Accept the bid from Key Equipment and approve the purchase of two trucks.

Commission Actions:

Commissioner _____ moved to accept the bid from Key Equipment in the amount of \$312,104.20 per truck and approve the purchase of two trucks.

Commissioner _____ seconded the motion.

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12/8/2022

Sourcwell 

City of El Dorado
Attn: Mr. Brad Meyer
222 E. 2nd Ave
El Dorado, KS 67042



Re: Leach Alpha III
Sourcwell Contract#: 091219-LEG
Sourcwell Member#: 78908

Dear Brad,

Thank you for the opportunity to submit this Sourcwell Proposal for two 20 yd Leach Alpha III garbage trucks mounted on Freightliner M2 112 Chassis for the City of El Dorado.

The Leach Alpha III allows you to collect more refuse per cubic yard than any other truck. Its diamond-shape ejection panel combined with its curved body technology guarantee loads are evenly distributed and that available volume is fully maximized. By avoiding refuse pre-compaction in the hopper, we ensure your truck will not require expensive floor repairs. Proven time and time again, anything you throw in this truck, from everyday refuse to big bulky items, the Alpha III will crush it and put it in its place. Suitable for residential and commercial collection, the Leach Alpha III offers power and versatility at the same time.

In addition to the standard features of the 20yd Leach Alpha III the following options are included:

- CNG System Behind Cab-4 tanks 66DGE
- Ignition Interlock on Control Panel STD Filling Port Pap
- Cylinder Winch 12K lbs. capacity + push bar w/ latch & ears
- Dual Cart Tippers (Perkins)
- Married Pump Hyva CVP HD Series 113 cc
- Regen Valve on Carrier Cylinders
- Broom and Shovel on Tailgate Curbside & additional holders on streetside
- 20lb fire extinguisher
- Side Door Ladder w/ grab handle
- 2 Backup LED lights on tailgate above hopper centered

- 2 LED Work lights Hopper Flush Mount
- 2 LED Alternating Strobe Lights 6" oval amber on front of body
- 2 LED Alternating Flashing lights 4" amber on tailgate upper bar
- 5 camera Safety Vision w/observer
- 3rd eye 9" color monitor (DVR)
- Ramp Liners ¼" Hardox 450
- Total of 5-year warranty (parts and labor) on hydraulic pumps, valves, and cylinders on Leach Body
- Total of 5-year warranty on Freightliner, Allison, and Cummins components

Pricing is as follows per specified truck:

2023 Leach 20yd Body as specified	\$ 170,651.20
2024 Freightliner M2 112 Chassis	\$ 133,303.00
Freight	\$ 6,750.00
PDI, Training, Delivery	\$ 1,400.00
Total Invoice Amount per truck:	\$ 312,104.20

Pricing good for 30 days from date of proposal

We appreciate your consideration of Key Equipment & Supply Co. and LaBrie Enviroquip Group and thank you for the opportunity to serve you. Our goal has always been to provide you with the highest quality products and the utmost in product support and service. I look forward to assisting you in meeting your refuse needs. If you have any questions, or would like additional information, please feel free to contact me at 913-915-7801 or nmiller@keyequipment.com

Respectfully,

Nate Miller

Nate Miller
Territory Manager
Key Equipment & Supply Co.

This proposal becomes a contract for delivery and payment of the merchandise listed above when signed by the customer or one of its officers. * Subject to availability.

Customer Name _____

By _____ Date _____



St. Louis

Key Equipment & Quality Rents
13507 Northwest Industrial Drive
Bridgeton, MO 63044
800-325-4323

Kansas City

Key Equipment & Quality Rents
6716 Berger Avenue
Kansas City, KS 66111
800-262-0149

Springfield

Key Equipment & Quality Rents
1315 Ottis Street
Springfield, IL 62703
217-313-7408

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Chamber of Commerce Agreement
DATE: December 29, 2022

Policy Issue: Should the City Commission approve a Memorandum of Understanding with the El Dorado Chamber of Commerce amending a prior agreement concerning the use of the Civic Center?

Strategic Priority: The following provisions of the adopted Strategic Plan apply to this item:

Infrastructure - *The City invests in its public infrastructure provide the basic resources necessary for the community to thrive and prosper. Continuously **evaluate public facilities**, provide necessary resources for ongoing maintenance, and plan for future facility needs to maintain service delivery.*

Background: In 1998, the City and Chamber of Commerce entered into an agreement defining each party's responsibilities with respect to the use of the Civic Center. The Chamber sold assets and provided the proceeds to the City as payment for an equity interest in the Civic Center. The amount the Chamber contributed amounted to a value of \$156,000.

In the original agreement, the Chamber was to manage the Civic Center for the City and the City would provide maintenance of the facility. Over time, the responsibilities shifted as organizational changes with several community partners (i.e., Chamber, El Dorado Inc., Main Street, etc.) ensued. The agreement remained in its existing condition despite these organizational changes.

The City, in 2022, received a proposal from another party to purchase the Civic Center. The current agreement with the Chamber requires the City to provide a one-year's notice prior to terminating the agreement. The proposed agreement modifies this requirement to 180 days, although it may be changed by written agreement between the parties. The proposed agreement also clarifies the equity interest payment due upon termination of the agreement.

Attachments:

- Proposed Memorandum of Understanding with the El Dorado Chamber of Commerce
- Current Agreement with the El Dorado Chamber of Commerce dated April 20, 1998

Alternatives:

Staff has determined the following options exist with respect to this issue (*listed in no particular order*):

- Approve the proposed agreement to change several terms of the original agreement with the Chamber of Commerce.
- Deny approval of the proposed agreement and continue under the current agreement terms.
- Direct the City Manager to continue negotiations with the Chamber of Commerce. The City Commission will have to specify which provisions need revision or further clarification.
- Direct the City Manager to provide additional information. The City Commission will need to specify the information needed to facilitate a decision.

Fiscal Impact: The City will continue to maintain the Civic Center as part of this agreement. The City has not budgeted for significant expenses necessary for the maintenance of the facility, although the City maintains fund balances that may be used in the event major maintenance expenses are required.

Under the terms of the agreement, the City is responsible for paying the Chamber a principal amount of \$256,000 and accrued interest if the parties elected to terminate the agreement. This amount represents the Chamber's initial equity interest of \$156,000 and includes accrued interest over the duration of the existing agreement. The City will not be required to pay the Chamber this amount if the parties find a suitable alternate location. Even so, the principal amount and interest will continue until the agreement between the parties is terminated or otherwise amended.

Legal Review: The City Attorney reviewed the proposed agreement and provided comments for inclusion into the final version.

Trade-offs: Continuing under the current agreement will require the City to provide a one-year notice to the Chamber of Commerce if the City should elect to sell the Civic Center. This length of a notice period may impede the City's ability to sell the facility in a timely manner.

The existing agreement also contains a complicated calculation for accrued interest on the Chamber's equity interest in the Civic Center. The proposed agreement addresses this issue by aligning the accrued interest to a security instrument that the City may invest in to facilitate the ongoing interest that annually accrues on the Chamber's equity interest.

Staff Recommendation: The City Manager recommends approval of the proposed Memorandum of Understanding with the Chamber of Commerce.

Recommended Motion:

Commissioner _____ moved to approve a Memorandum of Understanding with the El Dorado Chamber of Commerce concerning the use of the Civic Center.

Commissioner _____ seconded the motion.

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MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING made and entered into this ___ day of _____, 2022, by and between the City of El Dorado, Kansas, a municipal corporation (“City”) and the El Dorado Chamber of Commerce, a non-profit corporation, (“Chamber”).

WITNESSETH:

WHEREAS, in 1998, the City acquired certain real property in the 200 block of East Central Avenue for the purpose of developing a Civic Center for use by the community;

WHEREAS, the Chamber and the City entered into an agreement dated April 20, 1998 concerning the management and use of said Civic Center; and

WHEREAS, the parties mutually agree that an updated agreement is necessary to define the terms and conditions for the ongoing relationship between the parties concerning the use of the Civic Center.

NOW, THEREFORE, the parties mutually agree as follows:

1. Responsibilities of the City.

- a. The City shall provide a minimum office and conference room space of 2,500 square feet and a minimum of 2,100 square feet of storage space in the Civic Center for the Chamber’s use, including an external sign, and wiring to support internet and computers, and phone communications.
- b. The City shall provide the Chamber use of the restroom facilities and other amenities contained within the footprint of the Civic Center, provided that the Civic Center is not otherwise used for an event. This section excludes the part of the Civic Center leased to Butler Rural Electric Cooperative, dba Velocity.
- c. The City shall provide personnel to setup and takedown furniture for Civic Center reservations.
- d. The City shall provide general liability insurance coverage for the Civic Center, to include any contents. The Chamber shall be named on said insurance policy as an additional insured.
- e. The City shall provide any necessary maintenance and janitorial services to the Civic Center at no cost to the Chamber.

2. Responsibilities of the Chamber.

- a. The Chamber agrees to provide management services to the Civic Center at no cost to the City. Such services shall be defined as follows:
 - i. Receiving reservation requests for the Civic Center facilities;
 - ii. Maintaining the Civic Center’s central calendar;

- iii. Conducting walk-throughs with renters;
 - iv. Confirming reservations and cancellations;
 - v. Notifying the City upon accepting a reservation no fewer than ten business days in advance of the reservation's date;
 - vi. Collecting reservation fees, deposits, and other revenues generated from the rental of the Civic Center. The Chamber agrees to remit such revenues to the City at least once a month. The City reserves the right to audit the Chamber's receipts against reservations, and the Chamber agrees not to withhold such information from inspection.
- b. The Chamber shall pay for the utilities, defined herein as natural gas, electric, telephone, and internet service, separately metered to its office. It shall also pay for any custodial expenses for its portion of the Civic Center directly attributed to its office.
 - c. The Chamber shall insure its personal property and own a liability insurance policy for its premises and content. Such policy shall hold the City harmless from any liability as provided herein.
3. Term. This Agreement shall be in full force and effect for five years from the Effective Date of this Agreement. Prior to expiration, the parties may either elect to continue the Agreement as written, negotiate amendments to the Agreement, or elect to terminate the Agreement as provided herein. The Agreement will automatically renew for another five-year period if no other formal action is taken to amend or terminate the Agreement prior to the end of each five-year term. Nothing herein shall be construed to prevent the parties from extending or renewing this Agreement.
4. Termination. The following provisions shall govern the termination of this Agreement:
- a. Both parties agree to provide written notice to the other party of its intent to terminate the Agreement. Following receipt of written notice, termination of the Agreement shall occur within a 180-day Closing Period ("Closing Period") subject to the following considerations:
 - i. The City agrees to pay the Chamber \$260,000 for compensation for the portion of office space allocated to the Chamber as defined by this Agreement ("Compensation Payment"). The City shall provide such Compensation Payment to the Chamber within sixty days of either party providing written Notice of Termination to the other party of its intent to terminate the Agreement.
 - ii. The Compensation Payment shall increase at the rate of the five-year U.S. Treasury Note issued on the date most recent in proximity to the Effective Date of this Agreement. The Compensation Payment shall be reinvested at the five-year rate at the end of the initial investment until either party terminates this Agreement.

- iii. The City shall not be obligated to compensate the Chamber the Compensation Payment if both parties agree to an alternate location suitable for Chamber operations (“Alternate Site”) within the Closing Period. The City shall offer such Alternate Site to the Chamber at no cost in the form of rent, mortgage, or purchase payment. The City may elect to require the Chamber to reimburse expenses related to utilities, insurance, or other expenses directly attributed to the Chamber’s use of such Alternate Site, excluding building maintenance and upkeep. The final terms and conditions for use of an Alternate Site shall be negotiated by the parties and documented in a written agreement approved by both parties. The Chamber agrees not to unreasonably withhold approval for an Alternate Site provided the City can provide such an Alternate Site that satisfactorily meets the Chamber’s needs.
 - iv. The Chamber shall remove its personal property from the Civic Center premises following receipt of the Compensation Payment and prior to the end of the Closing Period. The Chamber shall contact the City’s Information Technology Division so communications technology loaned to the Chamber may be removed prior to the removal of the Chamber’s personal property. The Chamber shall forfeit any personal property remaining on the premises following the Closing Period.
 - v. The duration of the aforementioned Closing Period may be amended by written agreement of both parties.
 - vi. The Compensation Payment terms shall survive this Agreement should the City and Chamber agree to an Alternate Site through separate written agreement.
5. Notices. All notices or other communications which may be required or desired to be given by either party shall be in writing and shall be made either by personal delivery, United States Mail, postage prepaid. Properly addressed notice shall be presumed to be delivered on the third business day subsequent to the mailing date. Notices to each party shall be addressed as follows:

City of El Dorado
 Attn: City Manager
 220 E. First Avenue
 El Dorado, KS 67042

El Dorado Chamber of Commerce
 Attn: Executive Director
 201 E. Central Avenue
 El Dorado, KS 67042

6. Independent Contractor. Both parties, in the performance of this Agreement, will be acting separately in their respective legal capacities and not as agents, employees, partners, joint venturers in a joint venture, or as associates of one another. Employees or agents of one party shall not be named or construed to be the employees or agents of the other party for any purpose whatsoever.
7. Indemnity. Each party to this Agreement agrees to and shall defend and hold harmless the other for the negligent acts and omissions of such party and its agents, employees and contractors, provided, however, nothing herein shall be construed as a waiver by either party of any limitation of liability provided under the Kansas Tort Claims Act.

8. No Implied Appropriation of Funds. Notwithstanding any other provision of this Agreement, the City shall not be obligated for the Chamber's performance hereunder or by any provision of this Agreement during any of the City's future fiscal years unless and until the governing body of the City appropriates funds for this Agreement in the City's annual operating budget for each such future fiscal year.

Assignment. This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon the parties and their respective permitted successors and assigns provided that this Agreement may not be assigned by either party without the express written consent of either party.

9. Modifications. Any amendment to this Agreement will not be effective without the express written agreement of both parties. Any such amendments shall be effective as of the effective date as of the date of the last party to approved the amendments.

10. Severability. The invalidity, in whole or in part, of any provision of this Agreement shall not void or affect the validity of any other provision.

11. Entire Agreement. This Agreement supersedes all prior and contemporaneous oral and written agreements and understandings pertaining to hereto.

IN WITNESS WHEREOF, the parties hereto have set their hand to this Agreement.

EL DORADO CHAMBER OF COMMERCE

CITY OF EL DORADO, KANSAS

Kimberly Koop, President

Bill Young, Mayor

Attest:

Attest:

Stephanie Deen, President-Elect

Tabitha Sharp, City Clerk

TO: City Commission
FROM: Tabitha Sharp, Administration Director
SUBJ: Vice Mayor Appointment
DATE: December 30, 2022

Background:

Our City Commission form of government calls for the Commission to appoint a Vice-Mayor to serve for the Mayor in his/her absence. This position is a one-year term. Previous Vice-Mayors for the current Commission were: Kendra Wilkinson (2022), Gregg Lewis (2021), Matt Guthrie (2020), Kendra Wilkinson (2019), and Gregg Lewis (2018).

Policy Issue:

In order to ensure that business can continue when the Mayor is unable to attend a meeting, the City Commission form of government requires a Vice-Mayor to serve in their place.

Alternatives:

N/A

Fiscal Impact:

N/A

Trade-offs:

N/A

Staff Recommendation:

Select a Commissioner to fulfill the duties of Vice-Mayor.

Commission Actions:

Commissioner _____ moved to select Commissioner _____ as Vice-Mayor for the year 2023.

Commissioner _____ seconded the motion.

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EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Advisory Committees Appointments
DATE: December 29, 2022

At the December 28, 2023 work session, the City Commission discussed a “nominating committee” process for filling vacancies on advisory committees. This method starts with a brainstorming process whereby the governing body thinks of people in the community who might be interested in serving on a specific committee.

Names are placed on a list and then narrowed down to three to five candidates the City Commission feels would be good additions to the committee based on the City Commission’s goals for the committee. The governing body should consider individuals who will bring the most value to advisory committees based on experience, community involvement, and knowledge and skills.

The nominating committee should not say “no” for a suggested prospect. A governing body member will meet with the identified prospects and invite him or her to serve on the specified committee. At this time, prospects will consider the invitation and make a decision on his or her willingness and availability to serve.

Staff included a roster for each advisory committee with this memorandum for the City Commission’s review. The City Commission should begin thinking of potential prospects to share during an initial brainstorming session scheduled for the January 11 work session. The purpose of the discussion during the regular meeting is to review the nominating process and answer any questions the City Commission may have concerning it.





The City Commission has not established a policy on limiting the number of terms an individual could serve before “sitting out” for a time. The governing body discussed establishing a limit during the last work session as a way to facilitate broad community participation and idea generation. The body may wish to discuss such a policy before proceeding with the nominating process if the governing body wishes to apply a limit to this year’s appointment process.

In addition to the “standing committees,” the City Commission will also need to appoint an ad hoc Sales Tax Advisory Committee to review and recommend a ballot question for the one-cent sales tax that expires in 2024. The City will need to place a ballot question on either the primary or general election this upcoming year in order to continue this funding source without interruption.

Board of Appeals/Code Review		
Term Limit: No Limit	Term Length: 2 or 4 years	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since	Notes
	Scott	Pechin				Bldg. Official
1						Appt'd by Mayor Young (2-year term)
2						Appt'd by Comm. Leachman (4-year term)
3 12/31/2025	Eddie	Dean Jr.	4th	2018	2010	Appt'd by Comm. Tetrick (4-year term)
4 12/31/2023	Britt	Moore	2nd	2020	2017	Appt'd by Comm. Lewis (4-year term)
5 12/31/2023	Dave	Stewart	4th	2020	2007	Appt'd by Comm. Wilkinson (4-year term)

Quorum **3**

-  Seat is up for renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received

Important Notes:





Per bylaws: Members must be qualified to make decisions on matters pertaining to building construction and not be employees of the jurisdiction. Board should consist of individuals from diverse backgrounds; new members should be similar to those being replaced

Discusses building code adoption, methods of construction and training
 Meetings are held quarterly, as needed, and are usually on a Tuesday during lunchtime.

Board of Zoning Appeals		
Term Limit: No Limit	Term Length: 3 years	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since	Notes
	Jay	Shivers				Planning and Zoning Dir.
1 12/31/2023	Eddie	Dean Jr.	5th	2021	2008	
2						Seat Will Be Appointed by Planning Commission
3 12/31/2023	Shane	Krause	2nd	2021	2015	
4 12/31/2024	Sean	Schwartz	1st	2022	2022	
5						

Quorum **3**

-  Seat is up for renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received

*Includes a partial term

Important Notes:
 ***Per state statute: at least one member needs to be a resident outside of the city's limits
 ***Per zoning code, one member will be appointed by Planning Commission
 Discusses zoning variance requests
 Meets as needed with no set schedule

Experience El Dorado Committee		
Term Limit: No Limit	Term Length: 2 years	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
	Leon	Leachman				Ex-Officio
	Javan	Gonzalez				Destination Services Coordinator
1 12/31/2023	Kelly	North	2nd	2022	2020	
2 12/31/2022	Deanna	Bonn	2nd	2021	2019	
3 12/31/2022	Lake	Representative	2nd	2021	2017	Lake Representative -
4 12/31/2023	Phil	Benedict	1st	2022	2022	
5 12/31/2023	Stephanie	Deen	1st	2022	2022	
6 12/31/2023	Lawrence	Fischetti	1st	2022	2022	
7 12/31/2022	Tiya	Tonn	2nd	2021	2019	Kansas Oil Museum

Ross Viner

Ex-Officio - non-voting
 Ex-Officio - non-voting
 *Includes a partial term

Quroum

4

Seat is up for renewal
 Open/Vacant Seat due to resignation or non-renewal
 Renewal Application Received
 New Application Received





Important Notes:

(B) At least four members must be representative of businesses connected to hotel/motel industry

Makes recommendations regarding programs and expenditures for the promotion of conventions and tourism
 Meets every other month on the second Tuesday at 4:00. Meeting location varies.

EFABC		
Term Limit:	Term Length:	Appointed By: Commission

	Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
1	12/31/2022	Kendra	Wilkinson	3rd	2020	2019	
2	12/31/2022	Bill	Young	2nd	2020	2020	
	12/31/2022	Gregg	Lewis	4th	2020	2018	Alternate Member

-  Seat is up for renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received

El Dorado Inc.		
Term Limit: No Limit	Term Length: 4 years	Appointed By: Commissioner

	Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
1	12/31/2023	Gregg	Lewis	2nd	2015	2015	Appt'd by Comm. Lewis (#2)
2	12/31/2023	Kim	Smith	2nd	2020	2015	Appt'd by Comm. Wilkinson (#4)
3	12/31/2023	Bill	Young	2nd	2020	2020	Mayor Automatic Seat
4	12/31/2025	Jordan	Buxton	1st	2022	2022	Appt'd by Comm. Tetrick (#1)
5				1st	2021	2021	Appt'd by Comm. Leachman (#3)

Quorum One-third plus one of the total

	Seat is up for renewal
	Open/Vacant Seat due to resignation or non-renewal
	Renewal Application Received
	New Application Received

Important Notes:

Goal - further economic development of the El Dorado community in measurable ways: increased employment, business volume, etc.
 Meets on the fourth Thursday of each February, March, April, May, June, August, September and October of each year at 3:30p.m.
 There is also a November meeting, which is usually held on the 2nd or 3rd Thursday. Meetings are held other months, as needed.

Joint Corrections Advisory Board**Term Limit: No Limit****Term Length: 3 years****Appointed By: Commission**

	Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
1	3/31/2023	Miles	Erpelding	8th	2019	2000	Staff Representative City Rep for County Board



Seat is up for renewal

Open/Vacant Seat due to resignation or non-renewal





Renewal Application Received

New Application Received

Library Board		
Term Limit: 2 Consecutive	Term Length: 4 years	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
	Kelly	Tetrick	1st	2022	2022	Ex-Officio
1 12/31/2024	David	Worley	2nd	2021	2017	
2 12/31/2023	Nancy	Wagner	3rd	2017	2013	(had to sit out a year due to KPERS)
3 12/31/2025	Nick	Badwey	1st	2022	2022	
4 12/31/2025	Lanette	Cadle	1st	2022	2022	
5 12/31/2025	Amy	Clites	1st	2022	2022	
6 12/31/2024	Judith	Cole	2nd	2021	2014	
7 12/31/2023	Roseanna	Carter	1st	2020	2020	

Quorum **4**

-  Seat available for new or renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received

*Includes a partial term (prefers to not include partial terms as part of term limits)

Important Notes:

Per bylaws, board members must be residents of El Dorado





Makes and directs library policy, in accordance with State Statue; promotes library interests;
 selects and provides direction to the Library Director; administration and control of library funds and equipment
 Meetings are held bi-monthly, on the second Monday of each odd numbered month at 4:30

Planning Commission		
Term Limit: No Limits	Term Length: 3 years	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
	Jay	Shivers				Planning and Zoning Dir.
1 12/31/2023	Donald	Nichols	1st	2021	2021	
2 5/1/2025	Scott	Leason	4th	2022	2011	
3 5/1/2025	Gerald	Watson	3rd	2022	2013	
4 5/1/2025	Brad	Long	3rd	2022	2013	
5 12/31/2023	Scott	Hackler	2nd	2021	2018	Outside City Rep.
6 5/1/2025	Lawrence	Fischetti	1st	2022	2022	
7 12/31/2023	Frank	Hughes	1st	2021	2021	Outside City Rep.
8 5/1/2025	Steve	Fellers	2nd	2022	2019	
9 12/31/2023	David	Stewart	3rd	2021	2016	

Quorum 5

*Includes a partial term

-  Seat available for new or renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received

Important Notes:

*** To fulfill statutory obligation: two members must reside outside of but within three miles of city limits

Makes recommendations for the preparation, development and adoption of the comprehensive plan; formulates zoning and subdivision regulations; and holds public hearings for proposed zoning changes and makes recommendations to the City Commission
 Meetings are held monthly, as needed, on the fourth Thursday of the month at 6:30. Schedule may be slightly altered during Holidays

Main Street Advisory Board

Term Limit: No Limit





Term Length:

Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since**	Notes
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1	David	Dillner				Voting Member
12/31/2022	Kendra	Wilkinson	1st	2022	2022	Ex-Officio (follows term of office)

Appointees are per Main Street Bylaws

-  Seat available for new or renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received

Important Notes:

Meetings are held monthly on the fourth Tuesday at noon

REAP		
Term Limit: No Limits	Term Length: 1 year	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Notes
12/31/2023	Bill	Young			Ex-Officio
	David	Dillner			Staff
					Staff

Recreation Advisory Board		
Term Limit: No Limits	Term Length: 2 years	Appointed By: Commission

Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since	Notes
	Kevin	Wishart				Parks and Rec Dir.
	Kendra	Wilkinson				Ex-Officio
1 12/31/2023	Debbra	LaForge	1st	2022	2022	
2 12/31/2023	Brett	Remsberg	4th	2022	2016	
3 12/31/2022	Russ	McCaig	5th	2021	2011	
4 12/31/2023	Tyson	Nielsen	3rd	2022	2018	
5 12/31/2022	Loren	Anthony	6th	2021	2009	

Quorum 3

Seat available for new or renewal
Open/Vacant Seat due to resignation or non-renewal
Renewal Application Received
New Application Received

Important Notes:

No specific requirements for membership





Makes recommendations concerning recreation programming; long term needs; long term planning and other duties as determined by the Commission

Meetings held bi-monthly (except for summer months) on the third Wednesday of each month at 6:00. Special meetings on occasion

Sales Tax		
Term Limit: No Limits	Term Length: 1 year	Appointed By: Commission

	Term Expires	First Name	Last Name	Term	Year Appt'd	Served Since	Notes
		Alyssa	Warner				Finance Director
		Tabitha	Sharp				Administration Director
1	12/31/2022	Wade	Wilkinson	2nd	2022	2020	Appt'd by Mayor Young
2	12/31/2022	Matt	Jacobs	2nd	2022	2020	Appt'd by Bill Young
3	12/31/2022	Brett	Remsberg	3rd	2022	2022	Appt'd by Comm. Tetrick
4	12/31/2022	Mel	Arnold	3rd	2022	2020	Appt'd by Comm. Wilkinson
5	12/31/2022	Steve	Waite	1st	2022	2022	Appt'd by Comm. Leachman
6	12/31/2022	Dan	Davis	6th	2022	2015	Appt'd by Comm. Lewis
7	12/31/2022	Steve	Fellers	2nd			Appt'd by Planning Commission

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	Seat is up for renewal
	Open/Vacant Seat due to resignation or non-renewal
	Renewal Application Received
	New Application Received

Important Notes:





No specific requirements for membership

Considers requests for use of excess sales tax collections and makes recommendations. Purpose of excess sales tax collected is additional street rehabilitation; additional property tax reduction and capital expenditures

Meets 2-3 times a year (as needed, to make a recommendation) in January/February

Solid Waste		
Term Limit: No Limits	Term Length: 3 years	Appointed By: Commission

	Term Expires	First Name	Last Name	Term	Date Appt'd	Notes
1						Term C, Butler Co. Board
2		Brad	Meyer			Term B, by position - Public Works, BC Board
3						County Commission

-  Seat is up for renewal
-  Open/Vacant Seat due to resignation or non-renewal
-  Renewal Application Received
-  New Application Received