

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: February 2, 2024

Items of Note:

- The Recreation Division is installing new netting and repairing the backstop frame at McDonald Stadium. This should be completed by the end of the week. Staff is also installing protective padding in the bullpens at McDonald Stadium to reduce the number of balls hitting the fence.
- The Parks Division is installing new hole signs at the disc golf course.
- The Parks and Recreation Department visited El Dorado and Circle High Schools this week to recruit seasonal, summer employees. The department received several applications from these visits. Recruiting efforts will continue until positions have been filled.
- Conco Construction continues progress on the concession and restroom facilities at Central and East Parks. The metal roof for each facility was the focus this week. The project's target completion date (excluding exterior painting) is February 28. Painting will be delayed until the weather warms sufficiently to allow the paint to set correctly.
- The Engineering Department plans to meet with the Kansas Oil Museum to discuss coordinating the Central Avenue Project that will affect the museum's operations during part of the construction. The Engineering Department is working to finalize phasing maps for the project, which will be ready for public dissemination soon.
- The Engineering Department has prepared easels for poster boards for the Transportation Master Plan for the Library, City Hall, Senior Center, and the Activity Center. They are also finalizing a poster for the schools. Both districts are on board to help steer people to the online storyboard. These efforts, and the City's social media campaign, will help drive people to the survey so we can get as much input as possible to align the plan with community priorities. Residents can find more information about the transportation planning process and a link to the survey on the City's website.
- Staff conducted a coordination meeting for the Constant Creek Sewer Interceptor Project. The archeology investigation is expected to take about four to five weeks. During that time, staff is working to wrap up several easements needed for the project. We are also working to obtain an agreement with BNSF to allow the City to locate the interceptor along its current alignment within the railroad's right-of-way. We anticipate letting bids for the project by April 1, with a target date for the contract award by the City Commission at the May 6 meeting. Construction is anticipated to begin around August 1 and last about twenty weeks.

City Manager’s Priorities:

1. Strategic Plan Update
2. Housing Work Plan

Upcoming Milestones/Deadlines:

- **February** – McDonald Stadium Scoreboard Installation
- **April** – Completion of East Park Concession/Restroom Facility
- **May 6** – Constant Creek Sewer Interceptor Project Contract Approval

Personnel Update:

- *Vacant, advertised positions:* Public Works Maintenance Worker (2), Police Officer (2), Detective (1)
- *Vacant, unadvertised positions:* Management Analyst (This position will be advertised again in 1Q 2024.)
- The Sanitation Division is anticipating the transfer of an employee from the Streets Division of Public Works to fill a recently vacated position.
- Trevor Mateleska and Joseph Butcher graduated from the Kansas Law Enforcement Training Center on Friday.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **February 5 Regular Meeting** – Main Street Annual Report; District 142 CDBG Grant Extension; Year-in-Review; Designation of the Official City Newspaper
- **February 14 Work Session** – Strategic Planning; BG Stadium Financing
- **February 19 Regular Meeting** – Chamber Annual Update
- **February 28 Work Session** - Executive Work Plan; Fee Schedule; Street Cut Ordinance; Food Truck Ordinance