

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: February 16, 2024

Items of Note:

- New hole signs and replacement tee pads are now installed at the disc golf course. General ground maintenance and tree work will continue as the Parks and Recreation Department prepares for warmer weather and more use of the grounds.
- Park crews have begun the removal of the existing wood outfield fence at Hamblin Field. They will be replacing it with a chain link fence with wind slats. This project is considered another component of the Ballfield Improvement Program funded with Excess Sales Tax proceeds.
- The concession/restroom construction is continuing at a brisk pace. Electrical and plumbing installation is well underway. Exterior painting at the East Park facility started since temperatures have moderated. The Parks and Recreation Department is now ordering concession equipment for the upcoming season.
- McDonald Stadium scoreboard posts continue to cure. Staff anticipates installation of the new scoreboard late next week.
- The registration deadline for baseball, softball, and soccer is February 19.
- The Parks and Recreation Department is still accepting applications for seasonal employment. There is still a need for lifeguards, umpires, park maintenance, and recreation maintenance.
- Staff awaits signature and receipt of legal documents from two property owners securing easements along the sewer alignment. The property owners live out of state and the property is under contract. The City also submitted a permit application for the sewer crossing under the BNSF right-of-way. BNSF will review the application and may require changes to the designed facilities because the sewer main was permitted and installed in 1956 and now the railroad has different requirements for infrastructure located within railroad right-of-way. This review is anticipated to take thirty days, although the engineer is going to incorporate this section of main to the bid as an alternate to allow the contractor to start the construction sooner.
- The base station for the Automated Meter Reading System shipped last week. Core and Main will schedule installation in the next couple of weeks. The Utilities Department should begin to receive the meters and radios for the testing phase in March.
- The Police Department is reorganizing the building's layout. The Patrol Division temporarily moved to the training room until the new squad room is ready. The Criminal Investigations Division will move into the former Patrol Division room to allow more space for their operations and equipment.

- The City is developing a project portal for the Central Avenue Improvement Project. The Engineering Department started to meet with businesses located along the project corridor and has discussed the project with the Chamber and Main Street. The project is anticipated to be let to bid next week. The City Commission is expected to consider the contract for approval at its April 1 regular meeting with construction beginning around May 20. Staff will provide an overview of the construction phasing at an upcoming work session.
- The Executive Team will receive an overview of the Transportation Master Plan from JEO next week. USD 490 and 375 distributed information about the public input opportunities to families. The Chamber of Commerce will advertise these opportunities beginning next week. At last count, the City has received approximately ninety surveys.
- Three turf/track vendors (Mammoth, Hellas, and Mid-America) participated in the mandatory walk-through at BG Stadium this week. Vendors also had to be pre-qualified through the Greenbush Cooperative to submit a quote. The EFABC will review quotes and decide which company to negotiate with on this project. City staff is meeting with bond counsel next week to discuss the legal process for the City to finance the project.
- Experience El Dorado met this week. Most of the committee stated they would like to focus 65% of tourism resources on the community and 35% on attracting visitors. The committee would like to continue to focus on developing existing events and recruiting events that will utilize existing facilities, such as little league tournaments and e-sports events.
- **SAVE THE DATE:** The Mural Plaza ribbon cutting has been scheduled for May 2.

City Manager's Priorities:

1. Housing Work Plan
2. Economic Development Work Plan
3. Quality of Life Work Plan

Upcoming Milestones/Deadlines:

- **February** – McDonald Stadium Scoreboard Installation
- **March** – Transportation Master Plan Public Engagement Phase Ends
- **March 4** – N. Main CCLIP Mill and Overlay Bid Approval
- **March 4** – Excess Sales Tax Committee Recommendations to Commission
- **April** – Completion of East Park Concession/Restroom Facility
- **April 1** – Central Avenue Project Contract Approval
- **May 6** – Constant Creek Sewer Interceptor Project Contract Approval
- **May 15** – Turf and track replacement at BG Stadium begins
- **August** – Transportation Master Plan Completion

Personnel Update:

- *Vacant, advertised positions:* Public Works Maintenance Worker (2), Police Officer (2), Detective (1)
- *Vacant, unadvertised positions:* Management Intern (this will be advertised soon to WSU, KU, and other area colleges), Sanitation Lead
- Officers Dickson and Marvin are scheduled to graduate from KLETC on March 20.
- The Police Department currently has three openings. The department scheduled testing dates for February 22.
- Patrick Fountain, Chief Operator at the Water Reclamation Facility, plans to retire on February 29, 2024.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **February 19 Regular Meeting** – Chamber Annual Update; Towanda Development Annexation (80 acres west of Butler Community College)
- **February 28 Work Session** - Housing Work Plan; Fee Schedule Resolution; Food Truck Ordinance; Common Consumption Ordinance; Publication Charter Ordinance Discussion
- **March 4 Regular Meeting** – Excess Sales Tax Recommendation; Set Hearing for Condemnation Proceedings; N. Main CCLIP and Walnut Complex Parking Bids; Severe Weather Preparedness Proclamation