

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: March 15, 2024

Items of Note:

- The final walk-through at the East Park concession stand was Tuesday. Conco and their sub-contractors have completed all the work. The final walk-through at Central Park will likely occur next week. The McDonald Stadium scoreboard was installed on Friday.
- Soccer goals are set at the Walnut River Complex for spring soccer. Practices will begin next week. Park restrooms are being made ready for an April 1 opening. Repairs were made this week to bring planks along the bike path.
- The City Attorney received a copy of the old contract for Wholesale Water 8 along with comments for changes. She will begin working on the new draft contract for all districts. Jason Patty met with RWD 6 this past week to discuss any questions concerning the contract proposal.
- The base station for the Automated Meter Reading System will be installed on March 18.
- The Public Utilities Department has been investigating a water leak at the intersection of Central and Haverhill. PEC believes the proposed alignment will have little impact on pressure zones. They prepared an alternative that will provide redundancy in the event of a future main break. The estimated cost of addressing the existing leak and moving it out of the intersection is \$204,490. The estimated cost of providing redundancy to the system is an additional \$166,595. Staff is currently assessing options to fund these improvements.
- The Public Utilities Department has documented 3,432 service lines (50%) for the lead service line inventory. It must finish the inventory by October 2024.
- The backwash tower inspection was completed this week. The Utilities Department elected to complete an inspection to determine how long we can defer maintenance given the need to address the Central and Haverhill water main leak. The backwash tower at the Water Treatment Plant was scheduled for repainting in 2024.
- Since the City began sharing the Municipal Minute and more photos on Instagram, our reach has increased 79.5%. We have 40 new followers on the City's Facebook page in the last month. The Police Department needs fewer than 500 followers to reach 10,000 followers! That represents a gain of over 2,000 followers in two years.
- The City is negotiating with a headliner for this year's GoldFest. The agency came back with a price that was \$10,000 more than their original ask, so we are considering how to move forward.
- We have been unable to reach an agreement with a branding/production company for social media, so Kate and Julie have begun working on a campaign for GoldFest.

- The City receives two buy-out nights for Walnuts games each year. The first is the July 4 game against the War Dogs, a team made of Armed Service Personnel. The second game will be on July 18, and the Employee Association will be providing some extras for City employees and their families that evening.
- We received the final report for the KPERS audit. We received a finding resulting from the fact that one of our part-time employees was a previously retired KPERS employee. The error has been corrected, and we will develop a process to ensure that this situation is identified before individuals come on the payroll.
- Emerald and Tabitha drafted an ordinance to allow the keeping of quail within city limits in response to recent public comments at the March 4 Commission meeting. The ordinance will be reviewed at an upcoming meeting.
- The City received two bids for fireworks for July 4. One bid included a 17-minute show, and the other was an 8-minute show. Both shows cost \$10,000. The City will move forward with the longer show from Rainbow Fireworks.
- To date, the City has received 239 responses to its transportation survey and 105 pin-a-map comments. Internally, we continue to discuss how to increase engagement.
- Scott met with our Federal Highway Administration (FHWA) representative to discuss the agreement for the City's Safe Streets and Roads for All (SS4A) Grant. The City expects to distribute requests for qualifications and seek City Commission action for the grant agreement in May. Scott has been invited to be a speaker at the KDOT Transportation Conference in April about the City's plans for the grant.
- Streetlight GIS data reveals that only a small percentage of trucks are not using the truck route compared to the total volume of trucks traversing through El Dorado.
- The Fire Department, along with Butler Emergency Management, hosted the NIMS 400 Advanced Incident Command System course. Six firefighters participated, bringing the total number of department personnel who have completed this course to eight. The training provides information to experienced senior emergency personnel who may perform in a management capacity for major or complex incidents.
- The Fire Department constructed a forcible entry training prop to assist personnel in developing their skills for entering structures during a fire incident. Creating this tool prop in-house saved considerable money compared to the cost of purchasing a retail version of the same tool.
- Through March 13, the Fire Department responded to 348 calls for service, including 22 fires, 210 medical calls, 17 hazardous conditions, 42 good intention, 43 service calls, and 14 false alarms.
- SAVE THE DATE: The Mural Plaza ribbon cutting has been scheduled for May 2.

City Manager's Priorities:

1. Housing Work Plan
2. Economic Development Work Plan
3. Quality of Life Work Plan

Upcoming Milestones/Deadlines:

- **March** – McDonald Stadium Scoreboard Installation
- **March** – Transportation Master Plan Public Engagement Phase Ends
- **April** – Completion of East Park Concession/Restroom Facility
- **April 1** – Central Avenue Project Contract Approval
- **May 6** – Constant Creek Sewer Interceptor Project Contract Approval
- **May 15** – Turf and track replacement at BG Stadium begins.
- **August** – Transportation Master Plan Completion

Personnel Update:

- *Vacant, advertised positions:* Public Works Maintenance Worker (6), Patrol Officers (1), Management Internship, Firefighter, Detective, Wastewater Plan Operator
- A conditional offer of employment was extended to a Patrol Officer candidate.
- Firefighters Darrow and Kastl were invited to attend TEEEX in College Station TX, by HF Sinclair's Fire Department. This training teaches our firefighters how to fight industrial-type fires like those that may occur at a refining facility. HF Sinclair provides this training at no cost to the City; we only pay for participating employees' salaries.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **March 18 Regular Meeting** – Rezone & Replat for Belly Acres West; Rezone near Airport (Ag to R-S); Rezone for Towanda Development (W. of BCC); Set public hearings for Adlesperger-Smith Infrastructure (street and sewer); Set public hearing for 1000 Blk of W. Locust (sewer); Set Public Hearing for 119 W. Ash (concrete); Liquor Tax Distributions; Common Consumption Ordinance; Designation of the Official City Newspaper
- **March 20 Special Meeting-** Joint meeting with Commission and Parks and Recreation Advisory Committee
- **March 27 Work Session-** Civic Center Disposition, RHID Policy, Proposed Capital Improvement Program, Quail Ordinance
- **April 1 Regular Meeting** – Constant Creek Sewer Interceptor Bids; Central Avenue Improvement Project Bids; Fee Schedule Ordinance and Resolution