

# EL DORADO

## K A N S A S

TO: City Commission  
FROM: David Dillner, City Manager  
SUBJ: Weekly Report  
DATE: April 4, 2024

### **Items of Note:**

- Several members of the Fire Department attended training at the Civic Center with HF Sinclair to practice an acid leak simulated exercise at the refinery. Chief Haag attended the simulated scenario at the refinery. Chief Haag participated as a member of the of the refinery's emergency operations center (EOC).
- Fire Department statistics for the first quarter include:
  - Fire – 50
  - EMS/ Rescue – 227
  - Hazardous Conditions –15
  - Service calls –51
  - Good Intent Call –57
  - False Alarm –12
  - Other –1
- The McDonald Stadium scoreboard is now operational. All components are wired and working. Staff installed a protective net to keep balls from denting the scoreboard. This is a temporary design to get through the season, and there are plans to install a frame and net system this fall.
- The design for the exterior wrap at the concession stands at Central and East Park has been approved. Parks staff anticipates installation of the wraps to occur in the next few weeks.
- Restrooms at Summit Park and North Main Park are now open daily. They are generally open from 8:00 am to 7:00 pm. Staff is also opening BG Stadium Monday through Friday from 8:00 am to 12:00 pm.
- Mowing of parks and public grounds began this week. Areas in the business park and around Fire Station No. 2 were mowed to mitigate the risk of grass fires.
- Downtown flower baskets were planted this week and are being cared for in the greenhouse until placement.
- Spring soccer games begin on Saturday at 9:00 am.
- Scott Rickard met with JEO this week to discuss the public engagement results of the Transportation Master Plan. He also received a draft version of the Street Pavement Index from PEC.
- The City opened bids for the Central Avenue Improvement Project today. The results were not what we expected. The City received only one bid, from Nowak Construction. We anticipated receiving bids from several contractors after much interest from various

area firms. The one bid we did receive was also significantly higher than expected. The engineer's estimate for the base bid was \$4.39 million and Nowak's bid came in at \$6.57 million. The bid also included the Gordy Street Stormwater Improvement Project, which was estimated at \$1.47 million. The contractor's bid was \$2.07 million. Finally, the bid included "bump outs" at the intersection of S. Main and Pine and Main and First. Estimated to cost \$114,869, these improvements will cost \$185,367. The bump outs received an allocation of funds from excess sales tax proceeds that will cover this part of the project. The City will regroup and determine a finance plan for the City Commission's consideration.

- The carpet installation in the Administration side of City Hall is complete. The Fire Department and IT department were instrumental in making sure the move went as smoothly as possible. This sort of work in the IT department allows staff to perfect remote working spaces in case of disasters when a normal workspace may not be available.
- You may have noticed that the first Monday of the month came and went and you didn't hear the outdoor warning sirens. The weather was not conducive to conducting the test. Any time the threat of severe weather is in the forecast the City will not test them. Our "nearly flawless" test during Severe Weather Awareness Week (twice) ensured that the sirens will work when needed. They will be tested again (weather permitting) on May 6.
- The Public Works Department has been working on replacing the concrete sidewalk at District 142. The stormwater catch basin located at 3rd and Main will be getting an overhaul.
- Dr. Brett Koontz, The City's veterinarian is reviewing the Disease Management Plan for the animal shelter. This will be a written document for shelter staff to follow when an outbreak occurs. Outbreaks are becoming more frequent because pet owners are only getting the mandatory rabies vaccinations and not necessarily getting other important vaccinations.
- Julie has been working this week to put submitted capital projects into the Balancing Act site so the City can provide an opportunity for citizens to provide input on proposed projects.
- Julie developed a "How Do I Volunteer" page on the website to help citizens identify opportunities to volunteer. It may be found at <https://eldoks.com/588/Volunteer>.
- New employment applications will be managed through a new tracking software, JazzHR, which will streamline the process and make it easier for prospective applicants to apply. It also costs less than the existing system. The current system will be discontinued later this year.
- Last year we had discussed doing a professional salary study, Haley has reached out to several places and found a group that other cities have used. She will be providing the information to David so that we can determine how or if we should move forward.
- **SAVE THE DATE:** The Mural Plaza ribbon cutting has been scheduled for May 2.
- **SAVE THE DATE:** Coffee with a Cop is scheduled for May 14 at 7:00 pm at the Elks Club, 121 E. Pine Avenue.

**City Manager’s Priorities:**

1. Housing Work Plan
2. Economic Development Work Plan
3. Quality of Life Work Plan

**Upcoming Milestones/Deadlines:**

- **April** – Completion of East Park Concession/Restroom Facility
- **April 4** – Central Avenue Project Contract Approval
- **May 6** – Constant Creek Sewer Interceptor Project Contract Approval
- **May 15** – Turf and track replacement at BG Stadium begins.
- **August** – Transportation Master Plan Completion

**Personnel Update:**

- *Vacant, advertised positions:* Public Works Maintenance Worker (6), Patrol Officers (1), Detective
- Firefighter interviews were held on April 3. Wastewater Plant Operator interviews are scheduled for April 9. Detective interviews are scheduled for April 10 and 22. Patrol Officer interviews are scheduled for April 18.
- A preliminary offer of employment was extended to a candidate for the Management Intern position. We anticipate the individual starting on April 15.

**Commission Calendar:** *Upcoming City Commission Items (subject to change):*

- **April 10 Work Session-** Stadium Financing; Public Comment Policy
- **April 15 Regular Meeting** – El Dorado Inc. Quarterly Report; Public Hearing for 1000 Blk of W. Locust (sewer); Public Hearing for 119 W. Ash (concrete); Public Hearing for Adlesperger-Smith Infrastructure (sewer); Public Hearing for Adlesperger-Smith Infrastructure (street); Stadium Authorizing Resolution & Interlocal Agreement; Central Avenue Improvement Project Bids; Quail Ordinance
- **May 1 Work Session** - Central Avenue Project Overview; CIP Final Review; Economic Development Work Plan; Civic Center Disposition; RHID Policy