

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: April 4, 2024

Items of Note:

- Backstop work continues at Central Park. Mitchell and Red Day Fields are installed; Hamblin Field work will be next.
- Chemical applications were made this week on all ballfields and cemeteries.
- League-wide baseball/softball coach's meetings were held this week in Valley Center and El Dorado.
- The local coach's meeting for tee ball will be held next week; registrations closed on Monday.
- Park staff have been adding mulch to playgrounds throughout the system.
- Staff attended a meeting with El Dorado Main Street to discuss planter boxes.
- More seasonal paperwork and training occurred on Wednesday evening.
- Jennifer and Tabitha met with a company that can provide a machine to bring bill printing back in-house. We should be getting some estimates soon. We are still experiencing significant delays in mailing, and hope that bringing it back in-house will eliminate some of that lag time. The option to view bills online or get them via e-mail is still available for any customers who would like to get their bills sooner.
- Marie, Carri, and Carla have been working on a call list to encourage people to stay up to date on their utility bills. The meter reading schedule has been smoothed out, so we will begin doing penalties again in July and regular turn-offs in August.
- We received several applications for the high school marketing internship. We'll be scheduling interviews and hopefully be able to hire two of them to work with Kate and Julie.
- We received designs for the mural that was to be painted on McDonald Stadium, one has been chosen and the artist said he thinks they can get it done by July 4th in time for the War Dogs game.
- Kate provided the EFABC with a brief outline of the plan to host GoldFest at BG Stadium this year. While we recognize the challenges, we are hoping we can find solutions acceptable to everyone. Aletra at BCC is hosting a meeting with several of their staff so we can begin discussing how to move forward.
- Constant Creek Sanitary Sewer Interceptor Project documents have been sent out for signature to give us the easement access that we need to proceed.
- The Automated Meter Reading System's base station internet connection has arrived and is being configured. Once it is online, Sensus can start their process getting us closer to installing our test meters.

- Fire Department Incident Statistics- 27 Total
 - Fires- 10
 - EMS/ Rescue- 9
 - Hazardous Conditions- 1
 - Service Call- 0
 - Good Intent Call- 7
 - False Alarm- 0
 - Other- 0
- The Fire Department completed 30 hours of training and completed 9 total inspections.
- On Thursday, Fire Chief Haag attended the monthly meeting of the North Task Force, which was held in Burns and attended by the fire chiefs of the northern part of the county.
- On Thursday afternoon, the department responded to a large grass fire northwest of El Dorado. The fire was approximately 150 acres, and mutual aid assistance was provided by Burns, Potwin, Towanda, Whitewater, and Benton Fire departments.
- On Saturday, the department responded to assist Potwin Fire with a large grass fire north of Potwin.
- On Wednesday, the department responded to South Summit for a structural fire. The fire was contained to a single room.
- On 04/07/2024, the Police Department took the report of an aggravated robbery in the 300 block of North Topeka Street. Through investigation, officers were able to identify the two suspects involved in this crime and they were both located and taken into custody without incident.
- On 04/09/2024, Officers were dispatched to the 3400 block of W. Central Ave for the report of a two-vehicle injury accident.
- The Public Works first quarter coaching meetings are under way - department managers are meeting with all employees to see where they are at with personal goals outlined during 2023 evaluation meetings.
- The Public Works Department is making repairs where water leaks have occurred on South Summit, Norwood and South Vine Street.
- One of the automated trucks left Tuesday for the manufacturer to rebuild the packer. Once back from repair, having two automated trucks on the street will greatly reduce the manual portion of the residential route, thus achieving a department goal of more operational efficiency on the route.
- To date, 330 landfill coupons have been given to our citizens, as compared to 810 for the whole year last year.
- Work continues at both Central Park and East Park concession stands reinstalling cameras and technology for the upcoming season.
- The Animal Shelter's draft outbreak protocols are back from review by the city vet with only minimal changes. We look forward to adding this to the ever-growing list of SOP's used at the Animal Shelter.
- We continue to work with Velocity's contractor to make repairs to our infrastructure that was damaged during their initial installation of their fiber lines. The most recent damage

is in the alley behind the Smith Building in the 200 block of West Central. Velocity has been very responsive by providing contractors to make the repairs.

- The Transportation Master Plan public engagement portion is complete - 297 individuals took the survey.
- SAVE THE DATE: April 13 at East Park – Save Jane hosted by Sunlight Children’s Services
- SAVE THE DATE: First Impressions Luncheon at El Dorado Senior Center
- SAVE THE DATE: Food Trucks—Walnut River Brewing
- SAVE THE DATE: The Mural Plaza ribbon cutting has been scheduled for May 2.
- SAVE THE DATE: Coffee with a Cop is scheduled for May 14 at 7:00 pm at the Elks Club, 121 E. Pine Avenue.

City Manager’s Priorities:

1. Housing Work Plan
2. Economic Development Work Plan
3. Quality of Life Work Plan

Upcoming Milestones/Deadlines:

- **April** – Completion of East Park Concession/Restroom Facility
- **April 4** – Central Avenue Project Contract Approval
- **May 6** – Constant Creek Sewer Interceptor Project Contract Approval
- **May 15** – Turf and Track Replacement at BG Stadium Begins
- **August** – Transportation Master Plan Completion

Personnel Update:

- *Vacant, advertised positions:* Public Works Maintenance Worker (6), Patrol Officers (1), Detective
- Open positions with interviews scheduled: Wastewater Plant Operator interview 04/09, Detective 04/10 and 04/22, Patrol Officer 04/18
- Promotions: Riley Austin, Jarrod Jones, and Logan Pringle – all passed the KDHE Wastewater II Operator examination and have been promoted to WW Operator II

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **April 15 Regular Meeting** – El Dorado Inc. Quarterly Report; Public Hearing for 1000 Blk of W. Locust (sewer); Public Hearing for 119 W. Ash (concrete); Central Avenue Improvement Project Bids; Quail Ordinance
- **May 1 Work Session** – CIP Review; Economic Development Incentive Policies
- **May 6 Regular Meeting-** Constant Creek Sewer Interceptor Bids; Central Avenue Improvement Project Bids