

**CITY OF EL DORADO, KANSAS  
FINAL PLAT CHECKLIST**

Subdivision No.: \_\_\_\_\_  
 Date Filed: \_\_\_\_\_  
 Date of P.C. Meeting: \_\_\_\_\_  
 Date of C.C. Meeting: \_\_\_\_\_

- I. Name of Subdivision: \_\_\_\_\_
- II. Name of Owner: \_\_\_\_\_
- III. Name of Subdivider: \_\_\_\_\_
- IV. Name of Person who prepared the Plat: \_\_\_\_\_
- V. Date of Hearing: \_\_\_\_\_

Instructions:

The following checklist is to be completed by the City Engineer and shall accompany the Final Plat when it is submitted to the Planning Commission. If the answer to any of the questions is "No", a written explanation must accompany this checklist.

I. Does the Final Plat show the following information?

	<u>Yes</u>	<u>No</u>
A. Name of the subdivision.	<input type="checkbox"/>	<input type="checkbox"/>
B. Location of section, township, range, county and state, including the descriptive boundaries of the subdivision based on an accurate traverse, giving angular and linear dimensions which must be mathematically correct.	<input type="checkbox"/>	<input type="checkbox"/>
C. Location of monuments or bench marks. Location of such monuments shall be shown in reference to existing official monuments or the nearest established street, lines, including the true angles and distances to such reference points or monuments.	<input type="checkbox"/>	<input type="checkbox"/>
D. The location of lots, blocks, streets, public highways, alleys, parks and other features, with accurate dimensions in feet and decimals of feet with the length of radii on all curves, and other information necessary to reproduce the plat on the ground. Dimensions shall be shown from all curbs to lot lines.	<input type="checkbox"/>	<input type="checkbox"/>
E. Lots numbered clearly. Blocks numbered or lettered clearly in the center of the block	<input type="checkbox"/>	<input type="checkbox"/>
F. Exact locations, widths and names of all streets and alleys to be dedicated.	<input type="checkbox"/>	<input type="checkbox"/>

- |       |                                                                                                                                                        | <u>Yes</u>               | <u>No</u>                |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| G.    | Boundary lines and descriptions of the boundary lines of any area other than streets and alleys, which are to be dedicated or reserved for public use. | <input type="checkbox"/> | <input type="checkbox"/> |
| H.    | Minimum area and associated minimum elevation for the building on each lot planned as a building site when requested by the Planning Commission.       | <input type="checkbox"/> | <input type="checkbox"/> |
| I.    | Building setback lines on the front and side streets with dimensions.                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| J.    | Name and address of the registered land surveyor preparing the plat.                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> |
| K.    | Scale of plat, 1" = 100' or larger, date of preparation and north point.                                                                               | <input type="checkbox"/> | <input type="checkbox"/> |
| L.    | Statement dedicating all easements, streets, alleys, and all other areas not previously dedicated.                                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| VII.  | Was the original on mylar, tracing cloth, or similar material, and were ten (10) copies submitted?                                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| VIII. | Have all acknowledgements been signed?                                                                                                                 |                          |                          |
|       | A. Owner or owners and all mortgager.                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> |
|       | B. Dedications or reservations.                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> |
|       | C. Engineer, surveyor or person preparing plat.                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> |
|       | D. City Clerk and County Collector.                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| IX.   | Title Opinion:                                                                                                                                         |                          |                          |
|       | A. Submitted (Date) _____                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> |
|       | B. Have all owners and mortgager signed plat?                                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> |
| X.    | Has certification been submitted stating that all taxes and special assessments due and payable have been paid?                                        | <input type="checkbox"/> | <input type="checkbox"/> |
| XI.   | Deed Restrictions:                                                                                                                                     |                          |                          |
|       | A. Are any deed restrictions planned for subdivision                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> |
|       | B. If so, has a copy been submitted?                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> |

How has installation of the following improvement been guaranteed?

	<u>Construction</u>	<u>Bond</u>	<u>Petition(%)</u>
Streets	_____	_____	_____
Water	_____	_____	_____
Sewer	_____	_____	_____
Sidewalks	_____	_____	_____

Other, as required

- |    |       |       |       |
|----|-------|-------|-------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |

XIII. Are additional comments attached? \_\_\_\_\_