



EL DORADO

PARKS, RECREATION & CEMETERY





PARKS DEPARTMENT



Park Maintenance

Duties include but not limited to:

- Mowing
- Weed eating
- Tree trimming
- Seeding
- Snow removal
- Irrigation repair
- Equipment repair
- Painting
- Trash removal
- Shelter care
- Reservation prep

Parks 14

**109.2
acres**

Dog Park - 1 acre
East Park - 5 acres
Forest Park - 4 acres
Graham Park - 5 acres
Gordy Park - 2 acres
Library Park - 1 acre

McCollum Park - 1.7 acres
North Main Park - 11 acres
Rice Park - 2 acres
Rio Park - 5 acres
Riverview Park - 5 acres
Martin Park - 1 acre

N. Summit Park - 3 acres
S. Summit Park .5 acres
American Legion - 55 acres
West Park - 4 acres
Criss Park - 3 acres

Shelters / Restrooms

- 10 gazebos / pavilions
- 3 restroom facilities
- Cleaning
- Repairs
- Trash
- Vandalism clean up
- Reservations

Staff coordinates and prepares park shelters for approx. 130 reservations per year. The majority of those reservations are on weekends. Reservations are accepted at East Park, North Main Park and Forest Park from March through October.



Playground Equipment



17 Play Structures

- Equipment repairs
- New build
- Vandalism clean up
- Painting
- Mulch

Splash Parks

Daily checks / On call

Equipment repairs & maintenance

Water testing



North Main

Graham



Bike Path

4 miles



- Snow removal
- Bridge repairs
- Limb removal
- Mowing

Other duties as assigned:

- Setup & tear down of downtown Christmas decorations
- Hanging of Flags
- Bandshell care & maintenance
- Maintain downtown floral baskets and other floral arrangements
- Maintain grounds at City Hall & other public lands
- Vandalism clean up
- Prep work for City Events





RECREATION DEPARTMENT



Youth Sport Programs

- Fall Soccer
- Spring soccer
- Flag Football
- Baseball
- Volleyball
- Softball
- Basketball
- T-Ball

Received approx. 1,170 sport registrations in 2022

Hosted games:

- Fall Soccer - 54
- Spring Soccer - 56
- Volleyball - 77
- Flag Football - 48
- Basketball - 64
- Softball/Baseball - 204
- T-Ball - 38



Youth Sport Programs Cont'd

Recreation Staff:

- Coordinate practice schedules and calendars
- Prepare courts, fields, etc for practice and games
- Prepare game schedules for soccer, flag football, volleyball, & basketball
- Coach teams due to lack of volunteer coaches
- Supervise games
- Umpire and officiate as needed
- Provide several hours of umpire & official training
- Attend 8 Wichita Heights meetings annually
- Clean and repair athletic equipment and supplies

Adult Programs

- Women's volleyball
- Coed softball

Received approx. 230
registrations in 2022

Hosted games:

Fall Volleyball- 42
Spring Volleyball - 35
Coed Softball - 20



Baseball / Softball / Soccer Fields

Central Ballfields | McDonald Stadium | East Ballfields
Walnut River Softball | Walnut River Soccer

15 Fields - 36acres

Field Maintenance

Baseball fields, softball fields and soccer fields all require special attention to detail to keep properly maintained and ready for game day.

- Chemical Application
- Mowing
- Edging
- Weed Eating
- Irrigation
- Trash control
- Chalk
- Common area maintenance
- Fence repair
- Wind screen repair
- General maintenance

Concessions / Restrooms

East Park, Central Park and Walnut River Complex all have concession stand and restrooms.

- Trash
- Cleaning
- Stock
- Building repairs
- Equipment repairs



McDonald Stadium

- Field maintenance
- Scheduling Butler, EHS, Legion & Walnuts
- Concourse maintenance
- Fence repair



Activity Center

- Shared with USD 490
- 3 gyms
- Basketball, volleyball, pickleball, & special events



Municipal Pool

Open Memorial Day through August 1st.

- Lifeguards
- Party Rental
- Special Events
- Concessions



Facilities

Civic Center

- 5,000sqft
- Full Facility Reservations
- B/O Room Reservations

Staff coordinates, sets up, cleans, and tears down for approx. 115 reservations per year.

Train Depot

- West Side Reservations
- East Side Reservations

Staff coordinates approx. 215 reservations per year.



Special Events

- Mother/Son Bowling
- Pitch, Hit & Run
- Youth Pickle Ball
- Lawn Care Class
- 4th of July
- Pickleboo Tournament
- Volleyball Clinic with Butler



CEMETERY DEPARTMENT

SUNSET LAWNS
CEMETERY
- 1939 -

WREN VALLEY
MEMORIAL PARK

BELLE VISTA CEMETERY
EST. 1887

Sunset Lawns North & South

Belle Vista

Walnut Valley Memorial Park

57

acres



Coordinate and oversee the daily operations and maintenance of the city cemeteries. Staff provides day-to-day grounds maintenance and interment related activities including but not limited to:

- Communication with funeral homes and/or families for interments
- Open / Close for burials
- Lot sales
- Coordination of monument settings
- Grounds maintenance
- Monument maintenance
- Preparing deeds
- Bookkeeping



2022

Burials 132

Sold Lots 64

Monument Settings 65

Staff

- 13 full time staff
- Approximately 90 part time staff
 - Maintenance
 - Game Official
 - Concession Workers
 - Lifeguards
 - Activity Center Attendants