

# EL DORADO

## K A N S A S

TO: City Commission  
FROM: David Dillner, City Manager  
SUBJ: Weekly Report  
DATE: January 5, 2024

### Items of Note:

- The City Commission will meet with the Experience El Dorado Committee at the January 31 work session. The joint meeting with the Parks and Recreation Advisory Committee will be held during its meeting scheduled for February 21. Finally, the joint meeting with the Planning Commission will be held at either the Planning Commission's March 28 or April 25 meeting. The selection will largely depend on the governing body's willingness to meet the day after a work session or to defer to the April date. We will discuss this at the next meeting.
- The City Commission discussed the committees each member would serve on as an *ex officio* liaison.
  - Bill – EFABC and El Dorado Inc.
  - Kendra – Excess Sales Tax Committee, El Dorado Main Street, and EFABC
  - Leon - Experience El Dorado and Parks and Recreation Advisory
  - Kelly – Library, El Dorado Inc., and Excess Sales Tax Committee
  - Scrib – REAP and K-254 Development Corridor Committee
- El Dorado Inc. is coordinating a meeting on January 11 with the Workforce Alliance and Butler County leaders to identify and discuss opportunities to support job growth and business expansion.
- The opportunity for the community to vote for Excess Sales Tax Project preferences closed on Friday. This input will be shared with the Excess Sales Tax Committee to assist in developing a recommendation for the City Commission's consideration. The City Commission will conduct a joint meeting with the committee on Wednesday to provide direction to help the committee formulate a recommendation. The City has about \$1.04 million available for allocation and approximately \$2.4 million in requests.
- Conco continues progressing on the interior work for the concession/restroom facilities at Central and East Parks. The Butler softball team's locker room is also progressing. Plumbing fixtures are expected to arrive in a few weeks. The roof installation on the buildings has been delayed due to the weather. The projects are scheduled for use at the start of the spring baseball/softball season. The buildings will not be painted until later in the season when temperatures allow it.
- The I-beams for the McDonald Stadium scoreboard will be delivered next week. The contractor will then set the post in the concrete. Curing will take about seven to ten days. Once cured, installation of the board and electric line will begin. Backstop repairs at McDonald Stadium are scheduled for next week if the weather permits.

- Park maintenance staff have begun tree trimming along the bike path. This effort will take several weeks. They started from Riverview Park and are progressing north to 12th Avenue.
- The Park and Recreation Advisory Committee recommended an advertisement program for McDonald Stadium after receiving interest from Butler Community College and the El Dorado Walnuts. The City will provide three options for advertising. First, an advertisement board will be constructed and placed where the current scoreboard is in the right field. The board has space for eight, 4' by 8' vinyl banners. We can also sell eight 4' by 8' advertisements on the concourse wall. Finally, on-deck circles will be available for advertisements. Teams will sell advertisements and then pay the City a set license fee for each spot. They will be able to keep whatever funds they sell the spots for above this license fee. Staff is finalizing the terms for this program before allowing teams to sell advertisements. Funds generated by the City through this program will be reserved for stadium improvements.
- The meters for the automated metering system should start shipping soon. The City is preparing notifications for the public to explain the project and how it will affect each property. The City will begin to distribute this information soon, so the public knows what is planned in the coming weeks.
- An open house to ascertain input from the public for the Transportation Master Plan is scheduled for January 30 from 4:30 to 6:00 pm at the Civic Center.
- Fire Chief Haag informed me that the State Fire Marshals Office will now require all commercial and industrial site plans to be submitted to their office for review. As I understand it, this change affects all municipalities in Kansas and could result in delays as developers wait for approvals from the state. The City has an agreement with the Fire Marshals Office that allows the Fire Department to conduct these reviews. It appears that the new leadership at the State Fire Marshals Office desires to change direction and have the state office conduct these reviews. The City plans to continue with local reviews of site plans until we can further evaluate the new process.
- Construction bidding for the Constant Creek Sewer Interceptor Project has been delayed due to an archeological review of the project site. The City is working with the State Historical Society to complete this review as quickly as possible so we can proceed with bidding. The Engineering Department is working on securing a temporary easement for access to the project area.
- The Finance Department anticipates requesting an increase to refuse rates in the coming weeks. The department also anticipates issuing bonds this year to move several completed projects to long-term financing.

**City Manager's Priorities:**

1. Strategic Plan Update
2. Housing Work Plan

### **Upcoming Milestones/Deadlines:**

- **February** – Constant Creek Sewer Interceptor Project Bid Opening
- **February** – McDonald Stadium Scoreboard Installation
- **April** – Completion of East Park Concession/Restroom Facility

### **Personnel Update:**

- *Vacant, advertised positions:* Public Works Maintenance Worker (2), Police Officer (3), Public Utilities Maintenance Worker
- *Vacant, unadvertised positions:* Management Analyst (This position will be advertised again in 1Q 2024.)
- Allen Stalnaker announced his retirement date of June 24, 2024. He has worked with the City since 1995 and works in the Public Utilities Department as an Equipment Operator.
- Josh Clark starts as a Maintenance Worker in Public Works next week.
- The Public Utilities Department made a preliminary offer of employment for a Maintenance Worker. The Police Department made a preliminary offer of employment for a Patrol Officer.
- Steve Walden has left employment with the City. He worked in the Public Works Department as an Equipment Operator, primarily operating the street sweeper.
- The Police Department is conducting its next round of interviews on January 18.

### **Commission Calendar:** *Upcoming City Commission Items (subject to change):*

- **January 10 Work Session** – Joint Meeting with Excess Sales Tax Committee, Emergency Cold-Weather Shelter Memorandum of Understanding, Resolution Supporting Medicaid Expansion, Commission Board Appointments
- **January 16 Regular Meeting** – El Dorado Inc. Annual Report, KB Farms Re-plat, RZ of 1358 & 1360 SW Hwy 77 (from Ag Residential to Residential Suburban); Advisory Committee Appointments
- **January 31 Work Session** – Experience El Dorado Joint Meeting; Strategic Plan; Executive Work Plan